



UNIVERSITY OF KERALA

Re-accredited by NAAC with A++ Grade (2022), Ranked 24th Among Indian Universities - NIRF 2023

KERALA UNIVERSITY BUSINESS INNOVATION & INCUBATION CENTRE (KUBIIC)

Kariavattom Campus, Thiruvananthapuram, Kerala, Pin – 695 581

11.11.2024

RECRUITMENT OF PROJECT STAFF (Advt No. KUBIIC/1/2024 Dated 11.11.2024)

Applications are invited from eligible candidates for the recruitment of an Eco-system-Centre Assistant at Kerala University Business Innovation and Incubation Centre (KUBIIC) under its program of 'Uplifting of Research Startups'. The appointment is temporary.

Sl. No	Name of the Post	Number	Salary	Essential Qualifications	Desirable Qualifications	Age Limit
1	Eco-system-Centre Assistant	One	Rs 20,000/- (per Month-Consolidated)	1. Graduation in any subject. 2. Certificates in Stenography/Ty pewriting/ Data entry.	1. Working Experience in Office Assistance/ Data entry in Government/ Semi-Govt firms. 2. Diploma in Office Automation	38 Years

(Age will be calculated as of the last date of advertisement. Age relaxation for SC/ST and OBC candidates as per Govt. of Kerala rules).

Applications in plain paper along with **detailed biodata with a recent passport-size photograph and self-attested copies of relevant certificates proving qualifications, experience, age, certificates of scheduled caste/scheduled tribe** (if claiming age relaxation), etc. should reach the below **address on or before 26th November 2024, 05.00 PM**. The **Name of the post and Advertisement Number** should be mentioned on the application cover.

**The Director
KUBIIC,
Department of Botany,
University of Kerala
Karyavattom, Thiruvananthapuram,
Kerala, PIN – 695581**

Terms & Conditions:

1. The post is temporary and co-terminates with the project.
2. Candidates shall produce original Certificates for verification at the time of the interview.
3. The university has all rights to reject the applications after screening.
4. No TA/DA will be paid to attend the interview if called.

**s/d
Director**